



European Microscopy Society

EMS

www.euremicsoc.org

Agenda of the GENERAL ASSEMBLY of EMS

To be held at the **16th Multinational Congress on Microscopy (MCM)** on **Wednesday September 7th 2022 at 12:45 pm local time** at the Best Western Premier Hotel International Brno (Brno, Czech Republic).

For those who are not able to attend in person, the meeting will also be available virtually. Please see hereunder the information to register and participate:

Link:

Topic: EMS General Assembly

Time: Sep 7, 2022 12:45 Prague Bratislava

Join Zoom Meeting

<https://cesnet.zoom.us/j/92429848039?pwd=UXBoWVQ2bGU3OWd1d3oxVDUvUzVSdz09>

Meeting ID: 924 2984 8039

Passcode: 576704

According to the Constitution, a General Assembly of all individual EMS members will be held at least once a year. The EMS is a European Society with over 5.000 members. It is important that EMS members gather, discuss and determine the framework in which they communicate and cooperate. For details on the Constitution, see the EMS website: <http://www.euremicsoc.org>.

Summary of the rules: All paid-up EMS members, including members of the Executive Board, have one vote. A quorum of 50 members is needed. The General Assembly will be chaired by the President of EMS. Decisions of the General Assembly are taken by a simple majority of votes (except for changes of the statutes). Two representatives of ECMA (European Corporate Member Assembly) have voting rights in the General Assembly.

1. Welcome and confirmation of the agenda of the General Assembly
2. Approval of the minutes of the 2021 General Assembly (vote)
3. Report of the President, describing the activities of the Executive Board and the EMS in the period Sep. 2021 – Aug. 2022, José María Valpuesta
4. Report from the Treasurer, Christian Schöfer (vote)

President EMS

José Maria Valpuesta
Centro Nacional de Biotecnología
Darwin 3
28049 Madrid,
Spain
(+34) 91 585 4690
jmv@cnb.csic.es

Secretary EMS

Virginie Serin
CEMES - CNRS
Centre d'Élaboration de Matériaux et
d'Études Structurales (UPR 8011)
Toulouse, France
(+33) 5 62 257867
sec@euremicsoc.org

Treasurer EMS

Christian Schöfer
Center for Anatomy & Cell Biology
Medical University of Vienna
Vienna,
Austria
(+43)14 0160 37713
christian.schoefer@meduniwien.ac.at



Permanent Secretariat: Marina Vita, MCO Congrès, Marseille, France + 33 4 9509 3800,
sec@euremicsoc.org



European Microscopy Society

EMS

www.euremicsoc.org

5. Report of the status of EMC2024 Copenhagen, Klaus Qvortrup
6. Changes in the EMS constitution
7. Prospect on EMS activities and future meetings
8. Any further matter to be discussed
9. Closing of the meeting

José María Valpuesta
EMS President

Virginie Serin
EMS Secretary

Annexes:

- Minutes of the previous GA (Virtual 2020):

https://www.euremicsoc.org/medias/files/Minutes_EMS_GA_24082021.pdf

- Report from the EMS Treasurer:

https://www.euremicsoc.org/medias/files/EMS%20Budget%20report_Brno%202022.pdf

- EMS Constitution modifications:

Annexe 1

President EMS

José Maria Valpuesta
Centro Nacional de Biotecnología
Darwin 3
28049 Madrid,
Spain
(+34) 91 585 4690
jmv@cnb.csic.es

Secretary EMS

Virginie Serin
CEMES - CNRS
Centre d'Élaboration de Matériaux et
d'Études Structurales (UPR 8011)
Toulouse, France
(+33) 5 62 257867
sec@euremicsoc.org

Treasurer EMS

Christian Schöfer
Center for Anatomy & Cell Biology
Medical University of Vienna
Vienna,
Austria
(+43)14 0160 37713
christian.schoefer@meduniwien.ac.at



Permanent Secretariat: Marina Vita, MCO Congrès, Marseille, France + 33 4 9509 3800,
sec@euremicsoc.org

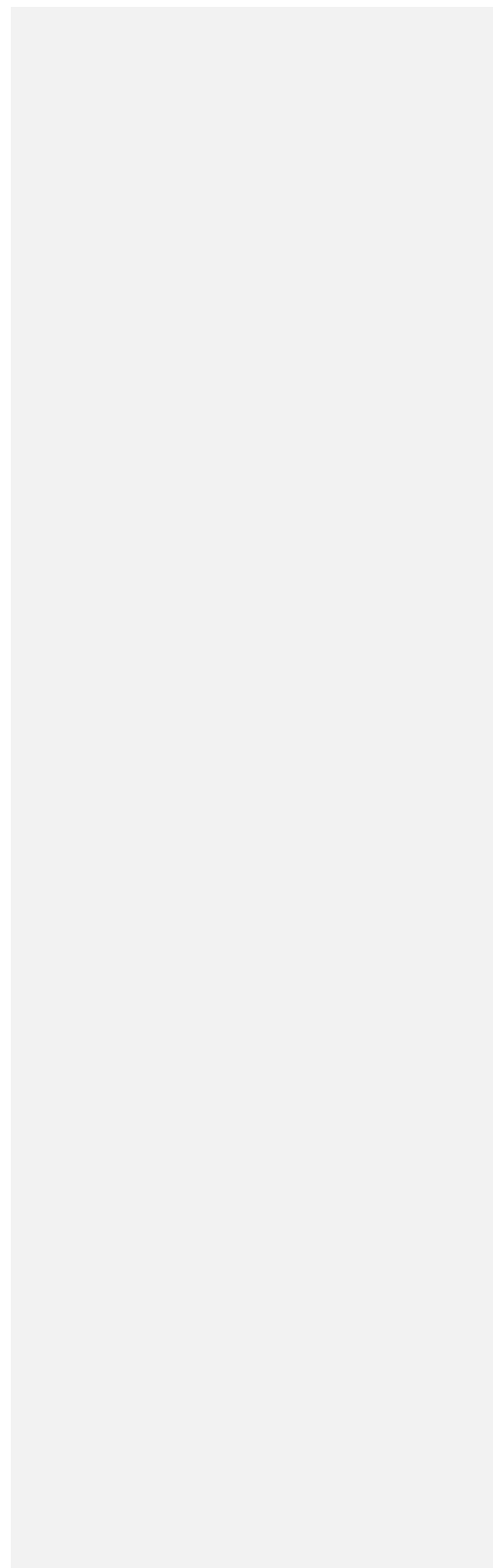
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16

CONSTITUTION

STATUTES AND BY-LAWS

OF THE

EUROPEAN MICROSCOPY SOCIETY



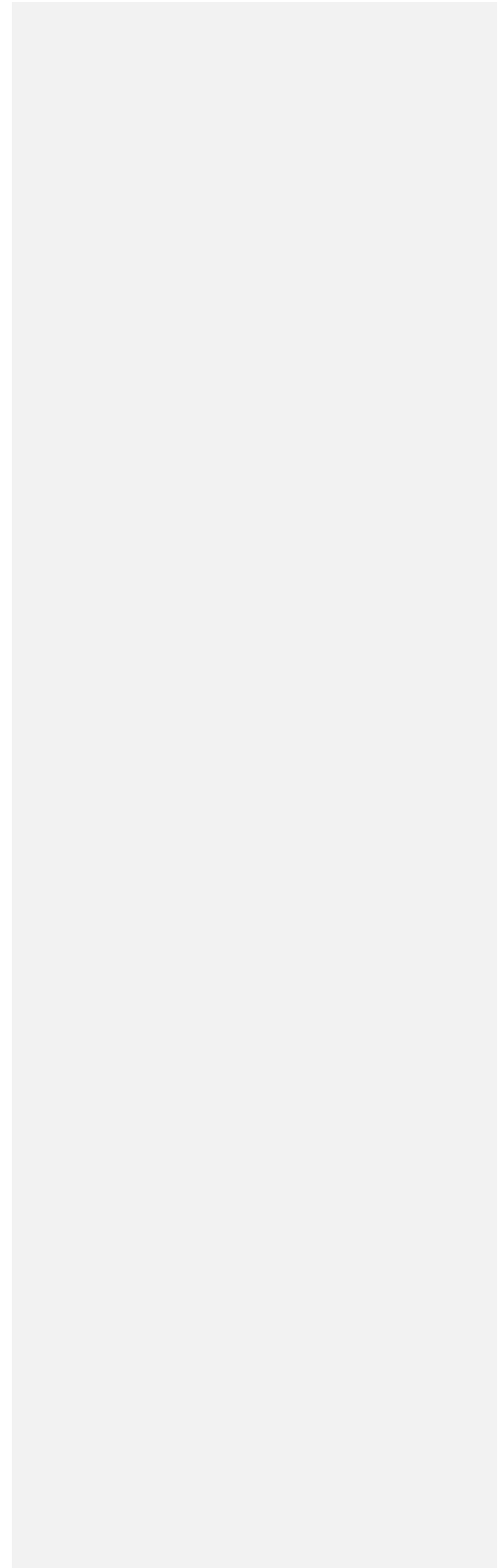
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60

STATUTES

- I Name and address of The Society**
- II Aims**
- III Membership**
- IV Administration**
- V General Assembly**
- VI General Council**
- VII Executive Board**
- VIII Finances**
- IX Duration of The Society**
- X Final Statement**

BY-LAWS

- A General**
- B Membership**
- C General Assembly and General Council**
- D Executive Board**
- E Finances**
- F Hosting the EMC**
- G EMS extension**
- H European Corporate Member Assembly**



61 **STATUTES OF THE EUROPEAN MICROSCOPY SOCIETY**

62
63
64 **I. NAME AND ADDRESS**

65 I.1. The name of The Society is the European Microscopy Society (EMS), hereafter called
66 "The Society".

67
68 I.2. The official address of The Society is given in the By-Laws, paragraph A.4

69 I.3. The EMS serves as 'Regional Society' within the International Federation of Societies for
70 Microscopy, IFSM.

71
72
73 **II. AIMS OF THE SOCIETY**

74 II.1. The aims of The Society are to promote the use and the quality of advanced microscopy
75 in all its aspects in Europe, with particular reference to developments in instrumentation and
76 methodology and novel applications of all types of microscopies. Although light, electron and
77 scanning-probe microscopy are expected to occupy a large place in the activities of The
78 Society, no form of microscopy is excluded.

79
80 II.2. To achieve its goals, The Society will:

- 81
82 a. jointly organize the European Microscopy Congresses (EMC) with local
83 organizations
84 b. support the organization of International Microscopy Congresses when they are
85 held in Europe
86 c. initiate and support European extensions to multinational or regional conferences
87 d. initiate and support the organization of European topic-oriented, specialized
88 workshops, symposia or schools in cooperation with national societies for
89 microscopy
90 e. initiate and support the establishment of national societies for microscopy in
91 countries of Europe that lack such a structure
92 f. support the publication of an electronic journal, proceedings of conferences, a
93 yearbook or other publications
94 g. initiate and support the formation of committees that work for the realization of
95 specialized goals, such as the European Corporate Member Assembly (ECMA)
96 h. cooperate with national societies and corporate members in awarding prizes to
97 outstanding microscopists
98 i. promote microscopy in the broadest sense **at the EC Headquarters in Brussels** in an attempt
99 to demonstrate that microscopy has an important impact on the society today. EMS will also
100 promote activities leading to the allocation of research grants to the field of microscopy
101 j. promote microscopy to the general public by stimulating communication with TV
102 and radio stations, journals and other forms of public communication
103 k. promote the interaction of academia and industry for the welfare of microscopy in
104 general
105 l. undertake any action supporting the aims of The Society.

106
107 II.3. EMS will leave the structure and individual character of the national societies for
108 microscopy intact and inviolate.

Commenté [j1]: We believe that this part is not necessary

112 **III. MEMBERSHIP**

113
114 III.1. The Society is composed of individual members and corporate members

115
116 III.2. Any microscopist, whether or not a member of a national society for microscopy in
117 Europe, is eligible for membership of the European Microscopy Society. Any company
118 producing and/or selling products used in the field of microscopy, can become a corporate
119 member.

120
121 III.3. The EMS will encourage membership of national or regional societies for
122 microscopy, whereby EMS enlisted members of a national or regional society, subject to
123 national and European privacy legislation, are considered individual members of EMS.

124
125 National or regional societies cooperate with EMS by paying to EMS an annual membership
126 fee that corresponds to the number of EMS enlisted society members (amount determined by
127 the General Council according to VIII.2). They will also provide EMS with an electronic list
128 of names and addresses of their EMS enlisted members, subject to restrictions imposed
129 by national and European privacy legislation. EMS membership is not restricted to
130 one society per country, but only one society per country can be represented at the General
131 Council (see VI.2 of this constitution).

132
133 III.4. Membership is available to any individual microscopist.

134
135 III.5. Any individual or corporate member may withdraw from The Society, provided that
136 obligations are fulfilled up-to-date. When membership is cancelled in accordance with the
137 by-laws, all rights in connection with The Society are lost.
138 The EMS cannot accept the resignation of members whose national society has adopted
139 membership at the level of society.

140
141 III.6. Communication between EMS and its members is principally performed by electronic
142 mail or by publishing information on The Society's website.

143
144 III.7. National societies for microscopy may freely include data provided by EMS in their
145 newsletters or websites.

146
147 III.8. EMS will include links to the websites of national, regional and international societies
148 for microscopy and corporate members in its own website.

149
150 **IV. ADMINISTRATION**

151
152 IV.1. The work of The Society shall be conducted by:

- 153
154
155 a. The General Assembly
156 b. The General Council
157 c. The Executive Board and any other Committee that may be set up by it

Commenté [j2]: We have removed all the references to en bloc membership throughout the document

a supprimé: en-bloc

a supprimé: En-bloc

a supprimé: en-
bloc

162 _____ d. The European Corporate Member Assembly (ECMA)

163
164 IV.2. All contracts and agreements involving The Society shall be signed by the President
165 _____ and the Secretary or, in the absence of the former, the Past-President

166
167 IV.3. In dealing with other organizations and civil and legal matters, the President shall be the
168 _____ official representative of The Society.

169
170 IV.4. The President has the right to assign a well-defined task to another member of the
171 Executive Board. The President informs the other members of the Executive Board of such
172 _____ decisions.

173 174 175 **V. GENERAL ASSEMBLY**

176
177 V.1. The General Assembly is held during a European Microscopy Congress (EMC), an EMS
178 extension when organized or the International Congress for Microscopy when organized in
179 _____ Europe, and is composed of paid-up members of The Society.

180
181 V.2. The Secretary of the Executive Board prepares the agenda for the General Assembly.
182 The agenda is approved by the Executive Board before it is made available three months in
183 _____ advance of the General Assembly.

184
185 V.3. The President of the Executive Board serves as chairman of the General Assembly, or in
186 _____ his/her absence, the Secretary or the Past-President will serve (in that order).

187
188 V.4. All paid-up EMS members, including members of the Executive Board, have one vote in
189 _____ the General Assembly.

190
191 V.5. Matters to be voted on by the General Assembly can be forwarded to a round of
192 _____ electronic voting in the month following the General Assembly.

193
194 V.6. No meeting of the General Assembly shall have the power to make valid decisions
195 unless a quorum of 30 voting members is reached, with the exception of moving particular
196 matters to a round of electronic voting. A valid meeting of the General Assembly also has the
197 right to move certain issues to a round of electronic voting if the number of on-site votes is
198 _____ deemed to be too low to be representative for the society.

199
200 V.7. Decisions of the General Assembly are taken by a simple majority of votes, with the
201 exception of the matter described in V.8e and in the by-laws B4 and B5. In the event of an
202 _____ equal division of votes, the chairman shall make the final decision.

203
204 _____ V.8. The General Assembly:

- 205
206 a. shall decide on the acceptability of the report of the President, describing the
207 activities of the Executive Board, the committees and the EMS during the period
208 after the previous General Assembly.
209 b. shall decide on the acceptability of the report of the Treasurer and the auditors,
210 describing the handling of the finances of the EMS during the period between two
211 EMC's.

Commenté [j3]: Based on our experience, we think that 50 is too high a number

a supprimé: 5

- 213 c. shall elect two auditors for a period of 4 years.
214 d. shall approve or disapprove the budget for expenditure for a period to the next
215 meeting of the General Assembly.
216 e. has the power to change and amend the statutes; this requires a two thirds majority
217 of the votes.
218 f. has the power to change and amend the by-laws by a simple majority of the votes.
219 g. shall decide by voting, which of the proposed candidates will become members of
220 the Executive Board of The Society.

223 VI. GENERAL COUNCIL

225 VI.1. The General Council can be held upon request of the EMS Executive Board and at least
226 once every four years. During an EMC year the General Council is held in conjunction with
227 and directly following a General Assembly at the EMC meeting. The General Council is
228 composed of i) representatives of national societies for microscopy in Europe, that have
229 adopted membership of EMS, ii) the members of the Executive Board, and iii) two
230 representatives of the European Corporate Member Assembly (ECMA).

a supprimé: en-bloc

231 VI.2. National societies for microscopy that have adopted membership of EMS and
232 have less than 300 paying EMS members will have one representative with one vote.
233 Societies with over 300 paying EMS members will have two representatives, each with one
234 vote. Only one society per country can send representatives to the General Council. When
235 two societies are active in one country, the society with the largest EMS membership will be
236 represented at the General Council, unless a written document signed by all parties involved
237 is produced at the General Council indicating that the right has been passed on to a smaller
238 society.

a supprimé: en-bloc

241 VI.3. The Secretary of the Executive Board prepares the agenda for the General Council. The
242 agenda is made available three months before the date of the General Council.

244 VI.4. The President of the Executive Board serves as chairman of the General Council, or in
245 his/her absence, the Secretary or the Past-President will serve (in that order).

246 VI.5. Representatives of national societies should be paid-up EMS members.

248 VI.6. No meeting of the General Council shall have the power to make valid decisions unless
249 more than 50% of all societies that decided for membership of EMS are represented.

a supprimé: en-bloc

251 In case of insufficient participation, decisions are postponed until the next meeting of the
252 General Assembly or can be put-up for electronic voting by the Executive
253 Board.

Commenté [j4]: We believe this is more correct

254 VI.7. Decisions of the General Council are taken by simple majority (> 50%) of votes. In the
255 event of an equal division of votes, the chairman shall make the final decision.

a supprimé: EMS board

257 VI.8. The General Council:

- 258
259 a. shall decide on the venue of the next EMC. The decision is based on a vote, taken
260 after a presentation and discussion of proposals made by a national society or
261 societies for microscopy that engage themselves to host an EMC after being

solicited by the **Executive Board**, Criteria for writing a proposal are given in the by-laws (Section F).

a supprimé: EMS board

b. shall decide on the acceptance of new societies that want to introduce the **national society membership**,

a supprimé: en-bloc
system

c. shall determine the annual fees for individual members, **national societies** and corporate members, as proposed by the Executive Board.

a supprimé: en-bloc

VII. EXECUTIVE BOARD

VII.1. Members of the Executive Board are elected in the following functions:

- a. President
- b. Secretary
- c. Treasurer
- d. a representative of the European Corporate Member Assembly (ECMA).
- e. members

The following members of the Executive Board are members ex-officio

- f. Past-President
- g. organizer of the next EMC
- h. organizer of the last EMC

VII.2. Candidatures for the above functions are collected by the Executive Board and votes are cast by the General Assembly; the Past-President, the two organizers of the EMC and the ECMA representatives are not elected.

VII.3. Candidates may be proposed by the Executive Board, national societies with **collective** membership, or a group of twenty EMS members on the basis of:

a supprimé: en-bloc

- a. curriculum vitae
- b. their achievements in microscopy
- c. their scientific field of interest
- d. their potential of contributing to the aims of The Society
- e. their country of origin

VII.4. Written proposals are to be received by the Secretary nine (9) months prior to the date of elections.

VII.5. The Executive Board will make a balanced proposal from the list of candidates **for the** next Executive Board, in such a way that the proposed candidates represent different countries in Europe and **different disciplines in microscopy from the physical, life sciences and instrumentation areas**. The complete list of all proposed candidates will be published two months before the General Assembly. Any candidate may be elected by the General Assembly, subject to limiting rules in other paragraphs of this constitution and by-laws.

a supprimé: to
become member of

a supprimé: represent

VII.6. No more than two members of the Executive Board shall come from the same country, excluding the organizers of the next and last EMC and the ECMA representative, nor shall

any one person be elected into two offices simultaneously. President, Secretary and Treasurer should be residents of different countries.

VII.7. The Executive Board should not contain more than fourteen members.

VII.8. The Executive Board shall carry out the decisions of the General Assembly and the General Council. The President, Secretary and Treasurer have the right to represent the EMS in other organizations.

VII.9. During the periods between meetings of the General Assembly, the Executive Board shall have full power to carry on the business of The Society. If necessary, it may make interim arrangements in addition to all matters described by the constitution.

VII.10. The Executive Board, in particular the President and the Treasurer, shall report on their activities to the General Assembly.

VIII. FINANCES

VIII.1. The Executive Board, in particular the Treasurer, shall be responsible to the General Assembly for all the financial affairs of The Society.

VIII.2. The amount of the annual fee for national societies and individual members is determined in Euro by the General Council for the period of four years and is recorded in the by-laws.

VIII.3. Each EMS member shall pay his/her annual fee before the 1st of April of each year.

VIII.4. Microscopists who are members of several national societies for microscopy should only pay once a year to EMS. National societies should make a list available to the Treasurer of EMS to enable him/her to check these memberships. In case of multiple membership, the EMS member only pays his duties in the country of residence.

VIII.5. EMS receives financial contributions from:

- a. the annual fee paid by each EMS member
- b. each participant of an EMC
- c. each participant of a European extension of a multinational meeting, who is not a member of one of the organizing societies
- d. the annual fee paid by the corporate members
- e. other means of income obtained by the Executive Board.

VIII.6. The Executive Board shall prepare a budget, to be approved by the General Assembly, for the four-year period following the General Assembly.

VIII.7. The Treasurer presents a detailed report every four years at the General Assembly held during an EMC, describing the income and expenses of The Society. This report will be published on the website of The Society, three months prior to the date of the General Assembly. The report and the financial documents will be checked by two independent auditors, members of EMS. Auditors are invited to check the budget and are provided with a

a supprimé: en-bloc members

a supprimé: involved in *en-bloc* membership

Commenté [j5]: This has never been done and it is unrealistic

a mis en forme : Barré

373 detailed financial report and copies of bills paid by the Treasurer. Auditors are invited by the
374 Executive Board and elected by the General Assembly for a period of not more than 8 years.
375 The Treasurer will be relieved from his/her financial responsibility after approval of his/her
376 report by the General Assembly.

377
378 VIII.8. The finances of The Society shall be used to further the aims of The Society as
379 expressed in this constitution. Such uses may include the payment of expenses incurred by
380 officers in carrying out the business of The Society and the establishment of a permanent
381 office with administrative personnel.

382
383 VIII.9. In case of difficulties with payment the Executive Board has the power to reduce
384 financial contributions for a period of two years and to relax the related conditions of
385 payment.

387 **IX. DURATION OF THE SOCIETY**

388
389 IX.1. The duration of The Society is not limited. The Society shall not be dissolved, except
390 on a motion presented at the General Assembly. Such a motion shall be put to a vote of the
391 General Assembly. At least two thirds of the votes shall be required for dissolution. In the
392 event that a quorum is not present, or when two thirds of the number of votes is not realized,
393 an e-mail ballot should be organized. In such a ballot two thirds of the votes shall be required
394 for dissolution.

395
396 IX.2. In the event of dissolution of The Society, the General Assembly shall appoint a special
397 committee for the liquidation of the assets of The Society. The net assets shall be donated to
398 one or more international organizations.

400 **X. FINAL STATEMENT**

401
402 X.1. Amendments or changes to these statutes can only be made after a two thirds legal vote
403 of the members of EMS at a General Assembly. The Executive Board or a group of 20 EMS
404 members have the right to propose amendments or changes to the statutes at the General
405 Assembly by a written proposal to be received by the Secretary three months before the
406 meeting.

109 **BY-LAWS OF THE EUROPEAN MICROSCOPY SOCIETY**

110
111
112 **A. GENERAL**

113
114 A.1. Amendment or change of the by-laws requires a majority (> 50 %) of the votes at the
115 General Assembly. The Executive Board or a group of 20 EMS members has the right to
116 propose amendments to the by-laws at the General Assembly.

117
118 A.2. The present English text of the constitution and by-laws is the only authoritative text.
119 Where disputes arise concerning the interpretation, the matter shall be decided by the General
120 Assembly or, during the period in between General Assemblies, by the Executive Board.
121 Such a ruling shall be reported to the General Assembly at its next meeting.

122
123 A.3. If the procedure for holding elections cannot be followed, owing to circumstances
124 beyond the control of The Society, the Executive Board shall remain in office and the
125 business of The Society shall be carried out until a new General Assembly can take place.

126
127 A.4. The official address of The Society is at the office of the Treasurer.

128 Prof. dr. C. Schöfer, Center for Anatomy & Cell Biology, Medical University of Vienna,
129 Schwarzspanierstraße 17, AT-1090 Vienna, Austria.

130
131
132 **B. MEMBERSHIP**

133
134 B.1. A microscopist wishing to join EMS can become a member either through ~~the~~
135 membership of a national society for microscopy or by sending a written application for
136 membership to the Secretary. Application forms can be obtained from the Secretary or are
137 available on the website of the EMS.

138
139 B.2. Without further notice, automatic renewal of the membership and the obligation to pay
140 the membership fee is assumed, unless the member explicitly notifies the Secretary of EMS
141 in writing before the date of 1st of April of the current year.

142
143 B.3. Communication between the Executive Board and the membership will be performed by
144 e-mail and publication of data on the website. ~~Members specifically requesting communication~~
145 ~~by surface (traditional) mail will be liable to pay the annual individual membership (see E3).~~

146
147 B.4. The General Assembly shall rule on the acceptability of any change in the nature of the
148 EMS membership. The Executive Board shall examine any membership application and
149 changes in the membership. It will convey to the General Assembly its recommendations. A
150 two-thirds majority vote of the delegates present at the General Assembly is required for any
151 changes in the conditions for membership of EMS.

152
153 B.5. A two-thirds majority of the votes at the General Assembly is necessary to terminate the
154 membership of a member of EMS. A member to be considered for termination shall receive a
155 written note from the Secretary indicating the reason for the proposed termination. The note
156 will be sent to the member at least three months prior to the General Assembly.

Commenté [j6]: As it is now (with the address of the current treasurer), the bylaws should be changed with each new treasurer

a mis en forme : Anglais (E.U.)

a supprimé: en-bloc

Commenté [j7]: This is nowadays unnecessary

158 The member has to be given the opportunity to address the General Assembly. During the
159 voting, the member concerned should leave the room.

160
161 B.6. Failure to pay the annual membership fee for two consecutive years automatically leads
162 to the cancellation of any type of membership of the EMS. Members in arrears with their
163 contribution are warned only once.

164 165 166 **C. GENERAL ASSEMBLY AND GENERAL COUNCIL**

167
168 C.1. The General Assembly should meet **at least** once a year, the General Council at least
169 every four years. During an EMC year or an IMC year in Europe, these meetings are held in
170 conjunction with the EMC or IMC. The date, the place and the agenda of the meeting shall be
171 announced by the Secretary at least three months in advance by publication of the available
172 data on the website of The Society.

Commenté [j8]: We believe that this part is unnecessary

173
174 C.2. The agenda of the General Assembly and General Council shall be composed by the
175 Secretary and be approved by the Executive Board before publication on the website.

176
177 C.3. Any group of twenty EMS members may propose subjects for discussion at the meeting
178 of the General Assembly. Such proposals shall reach the Secretary at least three months
179 before the meeting. A subject not placed on the agenda can be discussed at the General
180 Assembly only if approved by at least half of the delegates with voting rights present.

181
182 C.4. Corporate members (see section G) and national microscopy societies shall make known
183 (in writing) to the Secretary, not later than one day before the
184 General Council meeting, the name(s) of their representatives.

a supprimé: with *en-bloc*
470 → membership

185
186 C.5. Each national microscopy society shall be represented at the General Council meeting by
187 its representatives. Each representative shall have only one vote.

188
189 C.6. On each particular matter, electronic voting can replace the on-site voting when so
190 decided by the General Assembly and General Council. Electronic voting has no quorum and
191 will be conducted in a pre-defined period of time immediately after the respective General
192 Assembly or General Council (with a maximum delay of one month after the date of the
193 General Assembly and General Council for the closing of the e-voting procedure). The
194 majority rules remain the same as with on-site voting.

195
196 C.7. The President of the Executive Board may invite observers, representing scientific
197 bodies, organizations or individuals to attend a meeting of the General Assembly and General
198 Council. Such invited guests may take part in the discussion but have no voting powers.

199
200 C.8. Minutes of meetings of the General Assembly and General Council shall be made by the
201 Secretary within three months of the adjournment of the meeting. The minutes shall be
202 published on the website and sent by e-mail to the secretaries of societies for microscopy in
203 Europe and officers of the Executive Board of IFSM, the International Federation of Societies
for Microscopy.

506 C.9. After approval by the Executive Board and the General Assembly, two copies of the
507 approved minutes shall be signed by the President and the Secretary and shall be kept by the
508 President and the Secretary and handed over to their successors.
509

510 **D. EXECUTIVE BOARD**

511
512 D.1. The officers of the Executive Board are elected by the General Assembly. Those
513 nominated for office must be in current membership of EMS.
514

515
516 D.2. At least 1 year before the meeting of the General Assembly, the President and members
517 of the Executive Board will prepare a list of possible candidates for the functions in
518 the Executive Board that should be filled by election. The candidates must provide the
519 material as mentioned in VII.4. of the statutes. The list of candidates should be made known
520 to the membership at least three months before the meeting of the General Assembly.
521

522 D.3. The change of mandates takes place at the closing of the General Council.
523

524 D.4. The President of The Society shall be elected for a period of four years. At the
525 conclusion of his/her mandate, the President continues as Past-President for another term of
526 four years. The President is not eligible again for President.
527 The Secretary and Treasurer shall be elected for a period of four years and can be re-elected
528 in their functions.
529 Membership of the Executive Board, irrespective of function, re-election, change of function,
530 separate terms in office, should not exceed twelve years. The organizers of an EMC and the
531 Past-President are excluded from this rule.
532

533 D.5. In the event of the resignation, death or disability of any member of the Executive
534 Board, the remaining members of the Executive Board are entitled to re-distribute their
535 functions to the best of their judgment. They have the right to fill positions by co-opting new
536 acting member(s) until the next General Assembly up to a total number of ten members.
537

538 D.6. The election of the Executive Board shall be made in the following order

- 539 a. President
- 540 b. Secretary
- 541 c. Treasurer
- 542 d. Members

543
544 D.7. Should there be more than two candidates for any function in the Executive Board, and
545 should one candidate not receive a single majority of votes in the first ballot, a second ballot
546 shall be held among the two candidates that collected most votes.
547 Voting shall be by secret ballot and two tellers shall be appointed by the General Assembly to
548 conduct the ballot.
549

550 D.8. The President and Secretary communicate their business regularly to other members of
551 the Executive Board by e-mail.
552

553 D.9. The Executive Board can at any time put particular matters that fall outside the
554 jurisdiction of the General Assembly or General Council up for electronic voting.

555 D.10. The Executive Board shall meet in advance of the General Assembly. The Executive
556 Board may also meet at conferences with a European extension, or at international meetings
557 organized by IFSM or at any other time and place of their choosing. At a meeting of the
558 Executive Board a single majority of the officers shall constitute a quorum. The agenda of an
559 Executive Board meeting will be distributed by e-mail to all members of the Executive
560 Board, enabling the members to give their opinion on points on the agenda prior to the
561 meeting. During the periods between meetings of the Executive Board, voting may take place
562 by e-mail. Decisions of the Executive Board shall be made by a simple majority. The
563 President or the Secretary may invite an individual to be present at the meeting of the
564 Executive Board. Such an invited guest may take part in the discussion, but shall have no
565 voting power.

566
567 D.11. Minutes of the meeting of the Executive Board shall be made by the Secretary.

568
569 D.12. The President of The Society is the chairman of the General Assembly, the General
570 Council and the Executive Board. He/she is an ex-officio member, with voting power on all
571 committees of The Society. If unable to attend a particular meeting, he/she may appoint a
572 deputy from amongst the members of the Executive Board.

573
574 D.13. The Secretary is also Secretary of the General Assembly, the General Council and the
575 Executive Board. He/she is an ex-officio member with voting power on all committees of
576 The Society. He/she is responsible for conducting the ordinary business of The Society,
577 including the administration and for keeping its records. He/she shall also keep records of
578 meetings of all the committees and other bodies of The Society.

579
580 D.14. Members of the Executive Board are expected to act primarily in the interest of the
581 EMS and not as representatives of their national society.

582 E. FINANCES

583
584
585
586 E.1. After acceptance of the membership by the Executive Board of EMS, the annual
587 membership fee is due by the 1st of April of each year. National societies for microscopy
588 collect the annual membership fee and transfer this
589 money in one sum to the Treasurer before the 1st of April of each year.
590 Individual members pay an annual fee directly to the Treasurer before the 1st of April of each
591 year.

592
593 E.2. The fiscal year of The Society and all its committees shall be the calendar year.

594
595 E.3. The financial contributions to the EMS are determined as follows:
596 a. the annual fee paid by each EMS member through national society membership is ~~5-7~~
597 Euro.
598 b. the annual fee paid by an individual EMS member is 25 euro.
599 c. the annual fee paid by the corporate members is 100/250/500/1000 euro, depending
600 on the number of employees of the company (an official document stating the number of
601 employees should be provided) or more.
602 d. each registered participant of an EMC contributes with 10 Euro to EMS.
603 e. each registered participant of a European extension of a multinational meeting pays
604 10 Euro to EMS, provided he/she is not a member of one of the organizing societies

a supprimé: en-bloc

a supprimé: that
adopt en-bloc membership of EMS,

a supprimé: en-bloc

Commenté [j9]: We believe this is a very cumbersome procedure.

a supprimé: pays

Commenté [j10]: This has never been done. It should be deleted.

a supprimé: 594-

512 E.4. EMS members will pay a reduced registration fee for an EMC or EMS extension.

513
514 E.5. The Treasurer of The Society is responsible for the financial transactions of The Society.
515 He/ she will warn any paying body of EMS which is in arrears with its fees that it will be
516 deprived of its voting power and other rights and that it will be excluded from membership or
517 representation in The Society on July 1st of the fiscal year.

518
519 E.6. The accounts of The Society shall be audited at the end of each four years before being
520 presented to the General Assembly. For this purpose, two auditors shall be elected by the
521 General Assembly.

522
523 E.7. The Executive Board will examine written requests for membership at a reduced rate by
524 national microscopy societies from disadvantaged countries. Favorable decisions can be re-
525 examined at two-year intervals.

a supprimé: en-bloc

526 527 **F. HOSTING THE EUROPEAN MICROSCOPY CONGRESS ***

528
529 F.1. The Executive Board shall actively and on a regular basis solicit proposals from societies
530 with EMS membership or an individual EMS member intending to host a European
531 Microscopy Congress (EMC).

a supprimé: en-bloc

532
533 F. 2. The proposals should contain information about:

- 534
535
- 536 1. the city where the congress would take place
 - 537 2. the exact dates, together with evidence that these will not clash with other microscopy or
 - 538 related meetings, organized by other organizations in that period of the year
 - 539 3. a description of:

- 540
- 541 • the Congress location
 - 542 • a description of the buildings and the number and size of the lecture halls
 - 543 • the quality and specifications of audiovisual support
 - 544 • the space available for the exhibition
 - 545 • the price (in Euro) per square meter for exhibitors
 - 546 • the space available for posters and their embedding in the scientific program
 - 547 • facilities for meals and refreshments during the congress
 - 548 • the registration fee (in Euro) and what it will include
 - 549 • the planning for the production of printed and/or digital proceedings
 - 550 • the measures to encourage the participation of young and disadvantaged participants
 - 551 • hotel and student accommodation, including prices (in Euro)
 - 552 • details about the distances and transport between (hotel) accommodation, lecture
 - 553 halls, exhibition area and meal facilities
 - 554 • the names, addresses and proposed functions of the main organizers
 - 555 • a description of any external congress bureau to be hired to assist the organization
 - 556 • letters of support and approval by local authorities and the national society for
 - 557 microscopy
 - 558 • a short description of the main procedure to build up the scientific program
 - 559 • measures to secure the participation of well-known, high-quality speakers
 - 560 • a preliminary outline of the budget

563 F.3. Although a EMC will not be organized to make a profit, any profits that do emerge will
564 be shared between the EMS and the local organizers in proportions decided in advance.

565
566
567 F.4. EMS will provide limited capital to local organizers, helping them to commence their
568 organization. This amount of money has to be returned as soon as registration fees or any
569 other revenues are received by the local organizers.

570
571 F.5. Organizers of an EMC are required to sign an agreement, setting out the financial
572 conditions, general principles and special requirements to be adhered to. A ~~template~~ of such
573 an agreement can be found on the website of the society. EMC is organized under the
574 auspices of IFSM.

575
576 F.6. All matters concerning the budget and the scientific content of the meeting will be settled
577 jointly by the local organizing committee and the Executive Board of the EMS. The EMS
578 will provide support and guidance to local organizers and in no sense supplant them or limit
579 their action.

580 581 **G. EMS EXTENSION**

582
583 G.1. EMS has designed several ways in which the society supports the organization of
584 microscopy related events in Europe. In addition to involvement in the organization of the
585 quadrennial European Microscopy Congresses (EMC series, successor of EUREM), EMS
586 also explicitly supports extended regional meetings organized by at least two national or one
587 regional European society. At present this support includes financial sponsoring to cover the
588 costs of two invited lecturers, assistance in electronic distribution of information about the
589 meeting to the extended EMS membership, support in arranging contacts and contracts with
590 the ECMA (EMS corporate members), use of a road-map for organizing international
591 microscopy meetings etc. Meetings receiving this type of support agree to be referred to as
592 "EMS extension", a term which indicates the strong involvement of, and support from,
593 EMS. In principle, EMS expects to be involved in a single EMS extension per year, but on
594 exceptional cases more than one extension can be supported in a given year providing the
595 societies involved do not cover overlapping geographical areas. In principle, no extension
596 will be organized in the years of EMC and IMC congresses.

597 598 599 G.2. Eligibility criteria:

- 700 a. scientifically sound event on microscopy and/or its applications with solid
701 organizational background
702 b. officially organized by more than one national society or by one regional society that
703 covers more than one country
704 c. at least one of the organizing societies should be a collective member of EMS in the
705 year of submitting the proposal
706 d. meetings with significant number of anticipated participants will be favored
707 e. an internationally recognized scientific advisory board (ISAB) will be established
708 f. the invited speakers cover an international spectrum
709 g. the official event language is English (no other languages are permitted in any of the
710 official scientific or technical presentations)
711 h. the event must be advertised internationally at least one year before the event starting
712 date
713 i. the event will have its own website
714 j. the event covers a broad spectrum of topics on Instrumentation & Methodology,
715 Materials Sciences and Life Sciences
716 k. a commercial trade exhibition is an integral part of the event: this implies that the

a supprimé: n

a supprimé: example

Commenté [j11]: This section has been updated and rewritten

719 location of the event and local infrastructure are suitable for trade exhibition
720 (transportation, installation requirements, ...)

721 l. the organizers provide a discounted registration fee for students

722 m. the organizers provide student fellowships that will be granted based on reviewing the
723 submitted abstracts by the scientific board

724
725 G.3. In addition to fulfilling the eligibility criteria the organizers also agree to:

726 a. provide appropriate links between their website and the EMS website

727 b. acknowledge the EMS extension on the event website and in all printed or otherwise
728 published documentation

729 c. add the EMS logo at all appropriate places (covers, lists of co-organizers and sponsors,
730 ...)

731 d. provide appropriate time slots in the program and meeting rooms at the venue for EMS
732 board, General Assembly and General Council meetings free of charge, if requested by
733 EMS

734 e. offer the same registration fees to EMS members as to the members of one of the
735 organizing societies

736 f. offer a reduction on the exhibition fee for companies that are members of ECMA

737 g. use the standardized EMS internet facility for on-line registration and abstract
738 submission (if appropriate)

739 h. use the standardized EMS abstract proceedings (if appropriate)

740 i. provide EMS with the final financial balance of the meeting and the original documents
741 proving the reimbursement of or costs incurred for the selected invited speakers within a
742 year after the end of the event

743 j. sign an agreement with EMS that includes the general and financial rules for EMS
744 extensions

745
746 G.4. Written applications for EMS extension are accepted until June 30 of the year
747 preceding the year of the meeting and should be sent by e-mail to the EMS secretary. The
748 application must contain:

749 a. conference name, dates and venue

750 b. information on organizing body

751 c. www address of conference home page

752 d. information on fulfilling the criteria of an EMS extension (see G.2)

753 e. anticipated number of participants (total, from organizing countries and from abroad)

754 f. anticipated number of students and scholarships

755 g. anticipated financial plan

756
757
758 G.5. Organizers of an EMS extension are required to sign an agreement, setting out the
759 financial conditions, general principles and special requirements to be adhered to. A
760 template of such an agreement can be found on the website of the society.

761
762 G.6. EMS provides administrative support for the organization of the conference (e-mailings,
763 website links, contact addresses, ...). EMS can provide technical assistance in the distribution
764 of information to all EMS members. EMS may provide scholarships separate from those
765 offered by the organizers. EMS will provide support for two international invited speakers
766 (currently, Euro 1000 per speaker).

767
768 G.7. The Executive Board decision is announced three months after the closing date for
769 applications. EMS reserves the right not to grant an EMS extension in a given year.

770
771
772 **H. EMS SPONSORED EVENTS**

a supprimé: conditions

a supprimé: budget

a supprimé: 2

a supprimé: 3

a supprimé: 4

Commenté [j12]: The concept of "EMS sponsored event", used for many years by the EMS, was not defined in the bylaws but only described in the EMS web page. We believe it should also officially regulated.

778
779 H.1. EMS supports local microscopy related meetings, schools, courses etc. At present this support
780 includes financial sponsoring to cover part of the costs of two invited lecturers, assistance in
781 electronic distribution of information about the meeting to the extended EMS membership, etc.

782
783 H.2. Eligibility criteria:

- 784 a. scientifically sound event on microscopy and/or its applications with solid organization
785 background
786 b. an internationally recognized scientific advisory board (ISAB) or organization committee
787 (OC) has been established
788 c. the invited speakers cover an international spectrum
789 d. the official event language is English (no other languages are permitted in any of the
790 official scientific or technical presentations)
791 e. the event must be (or have been) advertised internationally at least 6 months before the
792 event starting date
793 f. the organizers provide a discounted registration fee for students
794 g. annual meetings of national or regional societies are, under normal
795 circumstances, not considered for sponsorship

796
797 H.3. In addition to fulfilling the eligibility criteria the organizers also agree to:

- 798 a. provide appropriate links between their website and the EMS website (in case the event has
799 no own website, info webpages can be placed on the EMS server)
800 b. acknowledge the EMS sponsoring on the event webpages and in all printed or otherwise
801 published documentation
802 c. add the EMS logo at all appropriate places (covers, lists of co-organizers and sponsors, ...)
803 d. offer a reduction for EMS members to the regular registration fee (amount to be agreed
804 between EMS and organizing committee)
805 e. provide EMS with the original documents proving the reimbursement of or costs incurred
806 for the selected invited speakers within a year after the end of the event
807 f. sign an agreement between the organizers and EMS that includes the general and financial
808 rules for EMS sponsored events

809
810 H.4. Written applications are accepted twice a year and should be sent by e-mail to the
811 EMS secretary before

- 812 a. March 31 for events taking place in the second half of the same year (i.e., between July
813 1 and December 31)
814 b. September 30 for events taking place in the first half of the following year (i.e., between
815 January 1 and June 30)

816
817 The application must contain

- 818 a. event name, type and dates
819 b. information on organizing body
820 c. www address of the event website (if existing)
821 d. information on fulfilling the eligibility criteria of an EMS sponsored event
822 e. anticipated number of participants (total, from the country where the event is organized,
823 and from abroad)
824 f. anticipated number of students

825
826 H.5. EMS support:

- 827 a. EMS will provide support for two international invited speakers or lecturers (currently,
828 maximum total of Euro 750)
829 b. EMS can provide technical assistance in the distribution of information to all EMS members
830 c. EMS may provide scholarships for people attending the event
831 d. the granted amount has to be claimed no longer than 3 months after the meeting

332 H.6. Decision:

- 333 a. up to 8 events per year can be sponsored
334 b. the Executive Board decision is announced one month after the closing date
335 c. the Executive Board reserves the right not to grant any sponsoring in a given year

336
337 I. EMS PATRONAGED EVENTS
338

Commenté [j13]: The concept of "EMS patronaged event" was not defined in the bylaws but only described in the EMS web page. We believe it should also be officially regulated

339 I.1. Upon general request, EMS has established the concept of patronage of scientific events. Upon
340 request of the organizers, the Board of EMS can grant patronage to a certain event under the strict
341 conditions that:

- 342 a. the event is scientifically sound
343 b. the event has an internationally recognized scientific advisory board (ISAB) or organization
344 committee (OC)
345 c. at least 50% of the invited speakers are from outside the organizing countries
346 d. the official event language is English (no other languages are permitted in any of the official
347 scientific or technical presentations)
348 e. students receive a discount on the registration fee

349 I.2. The organizers should write a clear statement as to why they feel their event merits EMS
350 patronage. The EMS patronage will be announced in all communications by the event and on the
351 event website, including a link to the EMS website. The following phrase will be used: "Based on
352 the scientific quality, educational merits, international dimension, and student support of the
353 present event, EMS has granted patronage over "title of the event".

354 J. EUROPEAN CORPORATE MEMBER ASSEMBLY (ECMA)
355

356 J.1. In order to give the industrial partners in microscopy a voice within the EMS, the
357 corporate members of EMS are organized in a European Corporate Member Assembly
358 (ECMA).

359 J.2. The European Corporate Member Assembly (ECMA) serves to improve contacts between
360 companies marketing microscopes and/or accessory products and EMS, with particular
361 reference to the organization of EMC's and other meetings and activities within the EMS.

362 J.3. Companies interested in establishing and maintaining relations with EMS are invited to
363 contact the Secretary and, after approval of their application by the Executive Board, they will
364 be offered corporate membership of EMS. Corporate members will pay an annual fee to EMS.
365 The amount of this fee will be decided by the Executive Board and will be recorded in the by-
366 laws. Corporate members of EMS will pay a reduced fee per square meter for exhibition
367 space, will receive a number of free registrations, and will pay a reduced fee for extra
368 participants in a European Microscopy Congress.

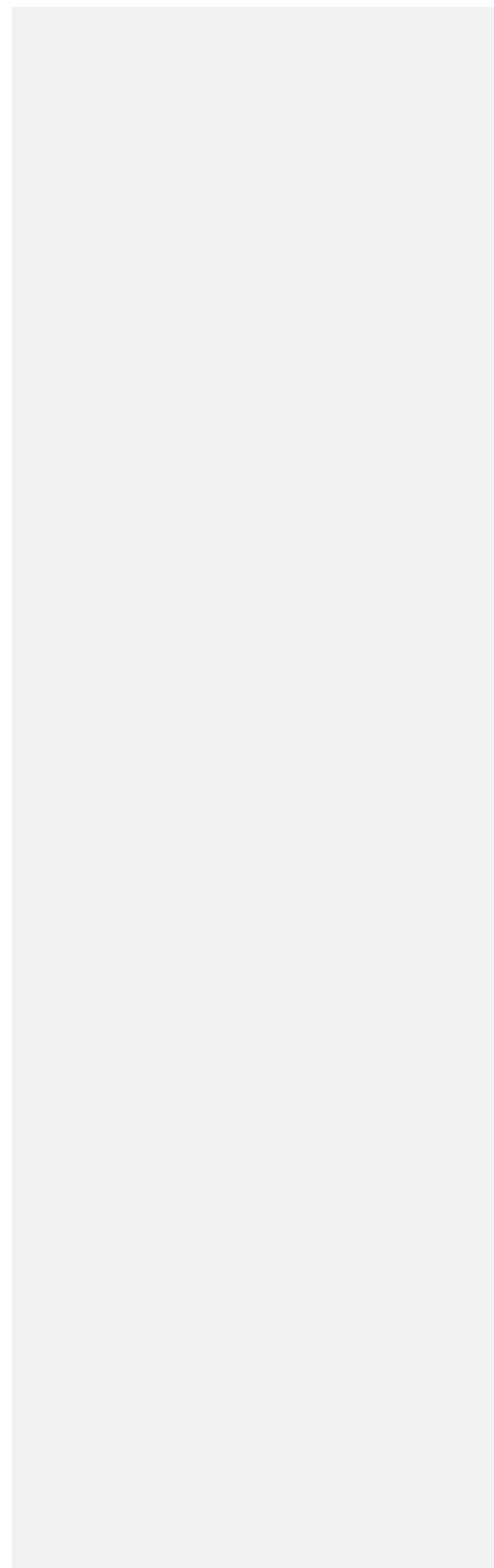
369 J.4. The European Corporate Member Assembly (ECMA) will define its own rules to optimize
370 its activity. This activity includes the election of representatives towards the EMS. The Executive
371 Board will receive a copy of the written text describing the structure and working of ECMA,

a supprimé: the Trade Committee

372 J.5. The European Corporate Member Assembly (ECMA) elects two representatives for the
373 General Council and one representative acting as a member of the Executive Board. These
374 representatives have full voting rights.
375
376
377
378
379

381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406

* EUREM/EMC meetings took place in: Stockholm (1956), Delft (1960), Prague (1964), Rome (1968), Manchester (1972) Jerusalem (1976), The Hague (1980), Budapest (1984), York (1988), Granada (1992), Dublin (1996), Brno (2000), Antwerp (2004), Aachen (2008), Manchester (2012), [Lyon \(2016\)](#).



07
08
09 **CHANGES TO THE CONSTITUTION**
10

11 First distribution August 2, 2000, final version February 28, 2001 (written by Eddie Wisse).
12

13 The constitution was adjusted during the 2005 EMS General Assembly held on Tuesday
14 August 30, 2005, in Davos, Switzerland.
15

16 The constitution was adjusted during the 2008 EMS General Assembly held on Thursday
17 September 4, 2008, in Aachen, Germany.
18

19 The constitution was adjusted during the 2012 EMS General Assembly held on Thursday
20 September 20, 2012, in Manchester, UK.
21

22 The constitution was adjusted during the 2013 EMS General Assembly held on Thursday
23 August 29, 2013, in Regensburg, Germany.
24

25 The constitution was adjusted during the 2022 EMS General Assembly held on
26 Wednesday September 7, 2022, in Brno, Czechia.
27

a mis en forme : Couleur de police : Rouge

a supprimé: